



REALM PORTAL

Real Estate and Appraiser License
Management Portal

How To Terminate Sponsorships

7 Steps

talcb.texas.gov/lms
trec.texas.gov/lms

Overview

This guide provides step-by-step instructions for terminating sponsorships in the REALM Portal. Have the license number and alpha code of the licensee you wish to terminate ready before beginning these steps.



1
Log in or create an account in the REALM Portal.



2
Once logged in, navigate to “My Records.”

STEP 3

Record Type	Expiration Date	Status	Action
Sponsorship Endorsement			Resume Application
Information Change TREC		Submitted	
Real Estate - Business Broker License	12/31/2026	Active	Amendment
Real Estate - Business Broker License	05/31/2027	Active	Amendment
Real Estate - Business Broker License	03/31/2027	Active	Amendment
Real Estate - Business Broker License	01/31/2027	Active	Amendment
Provider - CE License	12/31/2026	Active	Amendment



3
Find your business broker license number and click “Amendment” (in the “Action” column).

STEP 4

Real Estate - Business Broker License

Terminate Sponsorship

Continue Application



4
Select “Business Broker” for “License Type.” Then “Terminate Sponsorship” for “Type of Change.”

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5

Select "Add a Row." Make your next selection based on the number of terminations.



No records found.

Add a Row Edit Selected Delete Selected

Save and resume later Continue App

6

Input the license number(s) to be terminated.



* License Number: Name:

* License Number: Name:

7

Continue through the next two pages until your submission is submitted.